

# TRANSACTION DOCUMENTS RECEIPT

## PLEASE COMPLETE THIS FORM EACH TIME YOU DELIVER DOCUMENTS!

This TRANSACTION DOCUMENTS RECEIPT applies to the Real Estate Purchase Contract with an Offer Reference Date of \_\_\_\_\_ entered into by and between \_\_\_\_\_ as Seller and \_\_\_\_\_ as Buyer regarding property located at \_\_\_\_\_ (the "Property")

### THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED OR DELIVERED AS SHOWN BELOW

**Initials of person receiving documents**

- [ ]  Unrepresented Buyer Disclosure  Buyer-Broker Agreement  Listing Agreement  Limited Agency Consent Agreement  For Sale By Owner Commission Agreement
- [ ]  Copy of the Real Estate Purchase Contract (including addenda) signed by the Buyer and the Seller
- [ ]  Seller's Property Condition Disclosure Form  Buyer Due Diligence Checklist
- [ ]  Lead Based Paint Disclosure and Acknowledgement  EPA Lead Based Paint Pamphlet
- [ ]  Commitment for Title Insurance No. \_\_\_\_\_, issued by \_\_\_\_\_
- [ ]  CC&R's for the \_\_\_\_\_  Condominiums  Subdivision
- [ ]  Homeowner's Association  Budget  Financial Statement  Minutes
- [ ]  Leases affecting the Property  Copy of Property Management Contract(s) affecting the Property
- [ ]  Copies of Water Certificates/Water Shares
- [ ]  Inventory List of Personal Property
- [ ]  Survey Map dated \_\_\_\_\_ prepared by \_\_\_\_\_
- [ ]  Property Inspection Report dated \_\_\_\_\_ prepared by \_\_\_\_\_
- [ ]  Written Notice of Appraised Value By \_\_\_\_\_ (Lender/Appraiser)
- [ ]  Written notice of objections based on Buyer's Due Diligence
- [ ]  Written notice of cancellation of contract by  Buyer  Seller
- [ ]  Other (Describe): \_\_\_\_\_

(SIGN BELOW & INITIAL ABOVE NEXT TO DOCUMENTS THAT HAVE BEEN CHECKED)

**A. I HAVE INITIALED NEXT TO THE BOXES CHECKED ABOVE**, and I have signed where indicated below acknowledging my receipt of each of the documents checked above.

Signature of  Seller  Seller's Agent  Buyer  Buyer's Agent  Other \_\_\_\_\_

\_\_\_\_\_  
 (Signature)                      (Date)                      (Time)                      (Signature)                      (Date)                      (Time)

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